

KISII NATIONAL POLYTECHNIC

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KISII

KNP/ADVERT/005/2022

10TH MARCH, 2022

VACANCIES

Kisii National Polytechnic seeks to recruit experienced and self-motivated individuals to the following posts on **CONTRACT TERMS** for one year.

1. Driving School Instructor 2 posts (JOB GROUP KP 8)

Responsibilities

- Develop lesson plan and design curriculum to ensure all areas of driving course work are covered.
- Train trainees on motor vehicle operations, road rules and safety driving practices.
- Provide practical driving lessons on the road.
- Monitor trainees driving, offering advice and assistance as needed to help the student develop their driving skills.
- Instruct students on the basic operation of the vehicle, defensive driving techniques and vehicle maintenance.
- Assess student class work and driving abilities to provide a basis of recommendation issuance of driver's license to students who qualify.
- Ensure safety and security at work place.

Requirements for Appointment

- a) KCSE mean grade of D+ Plus
 - b) Must be a Certificate holder in Motor Vehicle Mechanics Artisan from a recognized institution.
 - c) Must have NTSA instructor number.
 - d) Must have a valid instructor license.
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- e) Must have a valid Driver's license for class BCE vehicles and possess a clean driving record with driving experience of two years.
- f) Must be conversant with NTSA Act and Regulation.
- g) Minimum 2yrs experience as a driving instructor.
- h) First aid certificate course lasting not less than one week from a recognized institution.
- i) Have knowledge of National Highway Traffic Safety Administration.
- j) Be computer literate and possess good communication skills.
- k) Must be above 35 years.

2. Carpentry and Plumbing Technicians 1 post each (JOB GROUP KP 7)

Responsibilities

- a) Oversee the trainees in the laboratory while carrying out practicals to ensure adherence to the laboratory rules and regulations so as to mitigate incidence of accidents
- b) Provide support to trainers and trainees in solving technical problems and practicals
- c) Maintain workshop inventories by receiving, issuing tools and materials in the workshop and ensure sufficient materials in the workshop
- d) Observe and ensure health and safety procedures are practiced and enforced and accidents reported to the section head
- e) Requisition for consumables to ensure they are replenished in a timely manner and organize in a way that they are easily traced
- f) Prepare maintenance schedule for all the workshop equipment for approval by section head and maintain requisite records on servicing schedule on various equipment and machinery to ensure the schedule is adhered to.
- g) Advise the section head on the budgeting requirement of the workshop to ensure that all the requirements of the workshop are budgeted for
- h) Segregate non-functional equipment and machinery to promote safety in the workshop.
- i) Provide procurement specifications for workshop equipment to be purchased to ensure purchase of the correct equipment/machinery
- j) Report breakdown of machinery and equipment to the head of the section to advise on replacement needs
- k) Supervise cleaning of the workshop to promote general cleanliness of the workshop and equipment and provide a conducive environment for trainings and practicals

Requirements for Appointment

- a) K.C.S.E D Plain
 - b) Craft Certificate in the relevant field of Engineering
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3. Medical Engineering Technician (JOB GROUP KP 8)

Responsibilities

- a) Oversee the trainees in the laboratory while carrying out practicals to ensure adherence to the laboratory rules and regulations so as to mitigate incidence of accidents
- b) Provide support to trainers and trainees in solving technical problems and practicals
- c) Maintain workshop inventories by receiving, issuing tools and materials in the workshop and ensure sufficient materials in the workshop
- d) Observe and ensure health and safety procedures are practiced and enforced and accidents reported to the section head
- e) Requisition for consumables to ensure they are replenished in a timely manner and organize in a way that they are easily traced
- f) Prepare maintenance schedule for all the workshop equipment for approval by section head and maintain requisite records on servicing schedule on various equipment and machinery to ensure the schedule is adhered to.
- g) Advise the section head on the budgeting requirement of the workshop to ensure that all the requirements of the workshop are budgeted for
- h) Segregate non-functional equipment and machinery to promote safety in the workshop.
- i) Provide procurement specifications for workshop equipment to be purchased to ensure purchase of the correct equipment/machinery
- j) Report breakdown of machinery and equipment to the head of the section to advise on replacement needs
- k) Supervise cleaning of the workshop to promote general cleanliness of the workshop and equipment and provide a conducive environment for trainings and practicals

Requirements for Appointment

1. K.C.S.E
2. Diploma in Medical Engineering

Compliance to Chapter six of the constitution of Kenya, all applicants should provide;

- Valid certificate of good conduct
- Tax compliance certificate
- HELB clearance
- CRB Clearance certificate

Applicants are requested to apply through the Principal Kisii National Polytechnic and submit their applications, curriculum vitae, copies of relevant academic and professional certificates, ID and other testimonials online to knjjobs@kisiipoly.ac.ke on or before 1st April, 2022 at 5.00 p.m. Only shortlisted candidates will be invited for interview.

**KNP IS AN EQUAL EMPLOYER, THEREFORE FEMALE AND PEOPLE WITH
DISABILITIES ARE ENCOURAGED TO APPLY.**

