



KNP/IMS/REG/F004

ADMISSION LETTER

NAME OF STUDENT: _____

STUDENTS' HOME ADDRESS:

ADMISSION DATE: _____

Dear Student,

I am pleased to inform you that you have been admitted to our institution to study **KNEC Diploma /Certificate/ Artisan /CBET Level 4, 5 or 6** _____. You are required to report on _____ between 8:00 am and 4:00 pm.

We look forward to providing you with quality practical and up-to date training.

CONDITIONS OF ADMISSION

1. Non-refundable application fees of **Kshs.500** for Self-Sponsored students and **Kshs.2,000** for Students admitted through KUCCPS and **Kshs.26,420** part of college fees. (Paid once)
2. College fees for one Academic Year is **Kshs.56,420**
 - a. Government Capitation is **kshs.30,000**
 - b. Fees can also be raised through **Higher Education Loans Board**
3. The college has limited accommodation space charged at **Kshs.3,000 per term** \ on first come first served basis.
4. Meals are served at the student dining hall on **Pay - As - You - Eat** system.
5. Students to buy the following for their own use;
 - Stationery.
 - Course requirements as per the attached list.
6. All college fees **Must** be cleared before registration for National Examination.
7. Fees must be paid to the College **Account No. 01120017051900 Cooperative Bank Kisii Branch** as per the attached fees structure. (Payment through Personal Cheque is strictly not allowed).
8. Upon reporting, present originals & photocopies of:-

(i) KCSE, KCPE Certificate or Result Slips <input type="checkbox"/>	(ii) School Leaving Certificate (s) <input type="checkbox"/>
(iii) Stage I/II Certificate (s) <input type="checkbox"/>	(iv) Birth Certificate <input type="checkbox"/>
(v) National ID Card (Both Sides) <input type="checkbox"/>	(vi) Admission Letter <input type="checkbox"/>
9. You are asked to download the college Rules and Regulations plus the Academic Policy from the college website **www.kisiipoly.ac.ke** and read.

STUDENT COMMITMENT

I.....ID NO.....

ADM. NO being a student at Kisii National Polytechnic do here by
confirm that I have downloaded the college rules and regulations and the academic policy read and
understood. I accept to abide by them during my period of stay in the institution.

If found contravening the laid down administrative expectations, then appropriate action shall be
taken against me as per the college rules and regulations.

SIGNATURE.....DATE.....

WITNESSED BY:

PARENTS'/GUARDIANS'

NAME.....

SIGNATUREDATE.....

REGISTRARS' SIGNATURE..... DATE.....

REGISTRAR ACADEMICS